Animal & Plant Health Agency

APHA Briefing Note 30/26

Notification of new requirements for UK establishments applying for approval/ registration to export milk and milk products to Malaysia

Date issued: 12 October 2026

Purpose

1. To inform Food Competent Certifying Officers (FCCO) of new export registration requirements for establishments wishing to export milk and milk products from the United Kingdom (UK) to Malaysia.

Background

2. Defra have recently become aware of additional registration requirements for establishments wishing to export to Malaysia. Although still a Food Business Operator (FBO)-led procedure, Malaysia now requires a cover letter from the regulatory authority (i.e. local authority) in respect of the applicant establishment.

3. Local authorities should therefore be aware that they might be approached by FBOs requesting this additional export service.

4. The export registration application form which each FBO will need to complete is available to them at:
   DVS/APP/1a
   (January 2025 version of application form)

5. This application form requires input from the regulatory authority at Section J.

6. Additionally, a cover letter from the regulatory authority is required to support each application. A standardised cover letter template for completion by the regulatory/local authority has been provided (see Annex 1 to this BN) to ensure consistency in UK submissions.

7. It is the FBO's responsibility to ensure digital and physical submission of all required export registration application material to the Department for Veterinary Services (DVS) Malaysia as required.

Action

8. Local Authority input at Section J of the Application requires that the Officer endorsing the FBO's export registration application form has checked the information input by the FBO, including the applicant Checklist included in the form.

9. The text in the cover letter template provided should be cut and pasted onto the issuing local authority's official letterhead and fully filled out, signed, and stamped.

Further Information

All queries regarding the information above should be directed to APHA on 03000 200 301 or by using the APHA contact form.

Annex 1

OFFICIAL REQUEST
TO
DVS MALAYSIA
FOR
REGISTRATION OF
UK MILK AND MILK PRODUCT ESTABLISMENT

Name of Local Authority: ……
is the Competent Regulatory Authority for food safety
in……(area/province)…… ……
where the food business identified below is located.

Name of Establishment:

Approval Number:

Address of Establishment:

We confirm that the abovementioned establishment is an approved…*e.g., Dairy Products Processing Plant,* …… producing… *e.g. skimmed milk powder and buttermilk powder*…
at the above address under our regulatory oversight, and that it operates in compliance with applicable food hygiene, safety and manufacturing requirements.

This request for their registration as an exporter of milk and milk products from the United Kingdom to Malaysia, is being submitted by this authority, having taken all reasonable steps in the exercise of its official duties, and:

- confirms the establishment's approval in accordance with [*Assimilated] Regulation (EC) No. 853/2004;
- confirms that the establishment is subject to ongoing risk-based official controls to ensure continued compliance; and
- follows a satisfactory review of the completed Malaysia Export Application and supporting documentation.

Based on the above, we request that……(Approved establishment name and approval number) be registered by Malaysia's Department of Veterinary Services (DVS) Ministry of Agriculture and Food Security.

Signature:

Name: **Stamp:**

Title:

*** Include/delete as appropriate depending on whether export is from GB or Northern Ireland**